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(Modified 2020)

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Manuscript ready, main text, title page, abstract page

Limit for word (main text, abstract, introduction); numbers of references (modified Vancouver style, cited in text after full stop in superscript), numbers of table and figures (where applicable)

Single spacing, margins 2.5 cm from all four sides

Title page contains all the desired information

Title is in sentence case

Running title/sub title is provided and is not more than 50 characters including space

Abstract is structured, unstructured as per manuscript type

Keywords ≥3, alphabetical order, small case, separated by comma, no full stop at the end

References cited are in superscript in the text without brackets

Language and grammar uniformly American English (mention if British but do not mix up)

Abbreviations spelt out in full for the first time

Numerals from 1 to 10 spelt out

Numerals at the beginning of the sentence spelt out

No repetition of data in tables/graphs

Figures necessary and of good quality (colour)

Table and figure numbered in Arabic letters (not Roman), and cited in main text

Figure legends provided

Patients’ privacy maintained (if not, written permission enclosed)

Credit note for borrowed figures/tables provided

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